

# **The Springs at Mariana**

## **Board Planning Session Minutes**

**December 13, 2017**

**133 Alpine Laurel, Loveland, CO 80537**

### **1.0 Opening of Planning Session**

Board Treasurer, Kurt Willson, called the meeting to order at 6:34 pm. Board members present were Traci Burtnett, Guy Coberly, Roger Holloway, and Cliff Winter. Mike Eddy and Omar Ybarra were absent. No guests were present.

### **2.0 Election of Officers**

The board discussed officer positions and elected the following board members to their listed roles:

- Traci Burtnett, President
- Cliff Winter, Vice President
- Guy Coberly, Secretary
- Kurt Willson, Treasurer
- Mike Eddy, Member at Large
- Roger Holloway, Member at Large (Assistant Secretary)
- Omar Ybarra, Member at Large

### **3.0 Scheduled Meeting Dates**

- January 17, 2018 - 7:00 pm Location TBD
- March 20, 2018
- June 19, 2018
- August – TBD
- November – Annual Meeting – TBD

### **4.0 Future Discussion Topics / Requests for Information**

In addition to reviewing the minutes from the 2017 annual meeting to capture items and issues to consider, the board listed the following topics for future discussion or information for further review by the board:

- Property Manager Contract – Define Roles & Responsibilities

- Conduct Neighborhood Walk-Around (March)
- Landscaping, Mowing & Weeding Services Contracts – Request Proposals
- Review Expense Reports for Association Accounts
- Road Paving – City of Loveland
- CBT Water – Request Scott Kukral to continue (January)
- Central Email to Inform the Board – Trish
- DRC Invite to Everyone – Appoint in January
- Survey Members for top 3 items like to see improved
- Clarify Common Areas HOA Responsibility
- Personally Invite New Residents to attend HOA meetings
- Welcome Basket – Ginny
- Email Broadcast Group for Community Use
- Walking Path Improvements – Re-rocking Recommendation
- Revisit Bridge to The Cove – March

## **5.0 Adjournment**

Upon motion by Roger Holloway, seconded by Traci Burnnett the meeting was adjourned at 7:50 pm.